INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

No.Acad/Senate/233rd /Action- Item No.A.2.3

Academic Office
Date: 14th June2018

Sub.: Revision in provision for exit degree from M.Tech. and Ph.D. Programme.

The Senate in its 233rd Meeting held on 25th April 2018 considered revision in rules for exit degree from M.Tech. and Ph.D. programmes. The Senate **resolved to approve** the proposal with the addition for option of M.S. by Research degree to the desirous departments in r/o. students exiting from Ph.D.

The house decided that the DPGC/PGC of the academic unit may recommend appropriate exit degree (M.S. by Research or M.Phil.) in r/o the concerned academic unit to be followed for all cases in future. The process for exit degree M.Phil. or M.S. (By Research) are outlined in the attachment.

Further, the house decided to implement the revised rules with immediate effect.

The dissertation/thesis evaluation form for exit degree is available on <http://www.iitb.ac.in/newacadhome/downloadForms/mtechforms.jsp>.

Jt. Registrar (Academic)

Encl. : Copy of revised rules

To,
1. The Head of all the Academic Units – with a request to intimate the appropriate exit degree M.S by research or M.Phil. to academic office by 2nd July, 2018.
2. The Convener/Co-Convener, PGPC
3. The Convener, PGAPEC
4. The Assistant Registrars (Academic)
6. The student representatives (Gsec-AA- PG), C/o. Dean (AP) office
7. Concerned Academic office staff (PG unit)– to update PG rule book
8. Academic office staff (PG Unit)

No. Acad/PG/Exit Rules/2018   Date : 14th June, 2018

Sub. : Revised Exit rules from M.Tech. and Ph.D. programmes

The Senate in its 233rd Meeting held on 25th April 2018 approved revision in rules for exit from M.Tech. and Ph.D. programmes, which are as follows :

1. These rules shall be called "Exit rules from M. Tech and Ph. D programmes" and supersede all existing rules on the subject.

2. The exit from M.Tech. and Ph.D. programmes with a degree shall not be a right of the student. However, in the event of the recommendation of concerned postgraduate committee about sufficient work done deserving such consideration, the PGAPEC shall consider exit with a degree as detailed here under.

3. The eligibility for exit degree shall be as follows:

Students admitted for	Possible Exit diploma/ degree	Credit requirement as on the date of recommendation for exit	Required minimum CPI	Eligibility for exit diploma/degree on:
M. Tech	PGDIIT	58 credits	5.5	Approval of recommendations Of PGC by PGAPEC.
Ph. D	M.Phil. or M.S. by Research (As decided by the DPGC of concerned Academic Unit)	On completion of required course credits for Ph.D as per Institute norms	6.0	Successful Viva voce examination after submission of dissertation.

4. The exit with a lower degree than admitted as above may happen either when the student on own volition asks for it or the concerned Postgraduate committee recommends termination of studentship on the grounds of unsatisfactory progress.

5. The recommendation of the postgraduate committee for award of lower degree per se means that the student would be eligible for such lower exit degree on the date of the recommendation. Application from the student requesting for the exit option from the existing programme is not required. The student will automatically be registered to the lower (Exit) degree on approval of PGAPEC.

The student admitted for Ph.D. may be given upto six months to sum up the work and submit the dissertation for award of M.Phil./M.S. by Research Degree. However, the registration of the student from Ph.D. programmes shall be terminated immediately on the approval of the PGAPEC for exit and the student shall be deemed to be registered for M.Phil./M.S. by Research for submission of dissertation/thesis. The continuation of such registration shall be subject to payment of fees and other usual conditions, same as that of original programme of admission. Registration for any other course credits shall cease as soon as the exit is approved.

6. Failure to comply all requirement for the M. Phil./M.S. by Research as exit degree within Six (6) months of conversion to exit degree shall lead to termination of registration from the exit degree.

7. The payment of Scholarship/Teaching Assistantship shall cease with immediate effect on approval of exit.

8. Procedures for Evaluation of the M.Phil. (Exit) dissertation/M.S. by Research thesis :

I. A Four Member committee as stated below has to be formed by DPGC for viva-voce examination.
    i) Supervisor (s)
    ii) Internal Examiner
    iii) External Examiner*/Additional Internal Examiner *
    iv) Chairperson: A Professor/ Associate Professor from another academic unit or a
        different specialization/ research area.
        The Academic Unit may decide if a Chairperson is needed for the viva or if one of the Internal
        Examiners can also act as a Chairperson. In case the Internal Examiner happens to be a
        Professor / Associate Professor, he may be designated to also serve as the Chairperson with prior
        approval of the Convener, DPGC.

    * The presence of an External Examiner is desirable. However, in case of difficulty in finding an
    external examiner in the required areas, an additional Internal Examiner may be appointed in place
    of the external Examiner subject to the approval of DPGC/IDPC/PGC.

II. Students will be required to submit four soft bound copies in the Department preferably two weeks
     prior to final defence exam.

III. The viva-voce exam would to be conducted under departmental arrangements.

IV. Forms for submission of Dissertation, duly completed must be submitted to the Academic office
     along with the provisional clearances from Accounts Section and from HCU(Hostel Coordination
     Unit)/ Hostel.

V.   Final recommendation is to be sent by the panel of examiners to the Convener, PGAPEC through
     DPGC/IDPC on completion of viva-voce (format annexed).

VI. Submission of Electronic form of Dissertation.

Dissertation needs to be submitted in electronic form to the Central Library. Due academic approvals of the
final version of the Dissertation should be obtained from the supervisor(s) prior to finalizing the archival
version of the Dissertation.

The student shall submit the prescribed form for submission of dissertation to the Academic Unit/Academic
Office, duly signed by the concerned, within ONE month, from the successful completion of the defense. If
the copies of dissertation submitted after the due date, a fine of Rs. 5000/- per month from the due date of
submission till the date of submission will be levied to the concerned student.

The final transcripts/provisional degree certificate/final degree certificate will be issued only after receipt of
dissertations.

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
Dissertation/Thesis Evaluation report for Exit degree
(M.Phil. / M.S. by Research)

Name of the Student:_____

Name of the Academic Unit : _____

Title of the Dissertation:_____

_____

_____

The Viva-voce examination of the above mentioned student   was conducted   on
_____ .

☐   The student presented his/her work satisfactorily.   The performance of the student was acceptable to the Panel of Examiners for the award of M.Phil. degree.

☐   The performance of the student was unsatisfactory during the presentation. The Panel of Examiners recommended re-evaluation within one month.

Remarks :_____

_____

_____

Panel of Examiner	Name	Signature
Chairperson		
External Examiner		
Internal Examiner		
Supervisor		
Co-supervisor		

Approved by
Head of the Department/Convener, Post Graduate Committee (PGC) : _____
<div align="right">(Signature & Stamp of HoD)</div>

(Through, the Jt. /Asst. Registrar (Academic)

CONVENER, PGAPEC